

**DURYEA BOROUGH SEWER AUTHORITY**

**MONTHLY MEETING**

(also via Zoom)

**September 15, 2022**

START TIME\_\_\_\_\_

PLEDGE LED BY\_\_\_\_\_

ATTENDANCE ROLL CALL TAKEN BY CHAIRMAN:

DIANE PLISGA\_\_\_\_\_ DR. ORLOSKI\_\_\_\_\_ KEITH MOSS\_\_\_\_\_ JAMES KROPTAVICH\_\_\_\_\_ and

WILLARD YATES\_\_\_\_\_

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MOTION TO: DISPENSE WITH THE READING OF JUNE'S MONTHLY MINTUES.

MOTION TO ACCEPT\_\_\_\_\_SECONDED BY\_\_\_\_\_ROLL CALL\_\_\_\_\_

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MOTION TO: READ TREASURER'S REPORT.

MOTION TO ACCEPT\_\_\_\_\_SECONDED BY\_\_\_\_\_ROLL CALL\_\_\_\_\_

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MOTION TO: READ JUNE, JULY AND AUGUST'S MONTH'LY BILLS/PAYMENTS TO BE RATIFED (SEE ATTACHED LIST)

MOTION TO ACCEPT\_\_\_\_\_SECONDED BY\_\_\_\_\_ROLL CALL\_\_\_\_\_

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MOTION TO DISPENSE WITH THE READING OF JUNE'S CORREPENDENCE AND MOTION TO ACCEPT ANY APRIL CORRESPONDENCE AS WELL AS ANY ACTION TAKEN WHERE NECESSARY:

MOTION TO ACCEPT\_\_\_\_\_SECONDED BY\_\_\_\_\_ROLL CALL\_\_\_\_\_

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**OLD BUSINESS:**

- There will be NO future discussion with Duryea Borough regarding the exchange of the property which is partially owned by DBSA. The project is no longer being discussed.
  - The DBSA portable A920 credit card reader has been utilized during the June Residential billing payments with no issues.
  - Our IT company, American Computer has put together the Proposal for a DBSA wireless WI-FI network as we must have our own wireless WI-FI network behind our fire wall in order to remain PCI compliant. The WI-FI network has been installed enabling DBSA to utilize our portable credit card reader.
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- At our June meeting, we voted to cancel our July and August DBSA Board meetings currently scheduled for July 5<sup>th</sup> and August 2<sup>nd</sup> for this summer. There were no issues that occurred making it necessary to re-schedule these two meetings. Of course, if any issues come up during these summer months, we may find the need to schedule a replacement meeting.
- One issue that occurred during July was a sewer line break on the Railroad property on Hill Street and Main. It was necessary to dig several feet near the railroad tracks/crossing to locate the manhole and repair the line making it necessary to involve the Railroad and raising the manhole to the surface rather than below grade by several feet. Discussion with the Board and our Solicitor is required on this topic due to the right of way issue with the Railroad.

**NEW BUSINESS:**

- There were two new sewer permits issued during July and August of 2022; one for Lot 14 Huckleberry Lane and one for 162 Cremard Boulevard. Please see the attached list in each board members folder.
- There were repairs needed on the Jet truck which have been completed and the truck is housed IN the back of the Borough Street Department building. We are currently looking for a qualified individual to drive the Jet truck in order to conduct our sewer line maintenance and repairs.
- In June DBSA sent out its Annual 2022 Residential billings to all residents. The total of these billings amounted to \$210,800.00. Of this amount approximately \$150,000.00 has been paid by our residents, with many individuals utilizing the new credit card payment option.
- Next week we plan on issuing 70 single family Residential owners SHUT-OFF notices for balances exceeding \$300. As in the past, a number of these owners will bring their accounts current prior to the actual need for shut-offs to their properties. However, the remaining unpaid accounts will be shut off within 2 to 3 weeks from receiving these notices.
- As we discussed last year, PA American Water sent us the new rules and regulations regarding shutting off water to multi-family properties. Tenants in multi-family properties with owner overdue sewer accounts can now opt to pay the delinquent sewer bills of the property owners, deduct the amounts from their rent and NOT suffer any ramifications of eviction from the property owner. The specifics of these procedures are in your folders and we'd like discussion on us implementing these procedures.
- DBSA also needs to discuss the need for easements and/or notification to property owners when DBSA has a manhole on their property. There are several of these properties located on Foote Avenue due to a sewer line running behind the car wash on Foote Avenue. We have currently created a NOTICE to these residents who do not have easements on their properties in which DBSA will seek approval to come onto their properties by signing the NOTICE.

**NEXT SCHEDULED MEETING: OCTOBER 4, 2022 (Tuesday) at 6:00 PM**

MOTION TO ACCEPT \_\_\_\_\_ SECONDED BY \_\_\_\_\_ ROLL CALL \_\_\_\_\_

End Time: \_\_\_\_\_