

DURYEA BOROUGH SEWER AUTHORITY

MONTHLY MEETING

(also via Zoom)

NOVEMBER 1, 2022

START TIME_____

PLEDGE LED BY_____

ATTENDANCE ROLL CALL TAKEN BY CHAIRMAN:

DIANE PLISGA_____ DR. ORLOSKI_____ KEITH MOSS_____ JAMES KROPTAVICH_____ and

WILLARD YATES_____

MOTION TO: DISPENSE WITH THE READING OF SEPTEMBER'S MONTHLY MINTUES.

MOTION TO ACCEPT_____SECONDED BY_____ROLL CALL_____

MOTION TO: READ SEPTEMBER'S TREASURER'S REPORT.

MOTION TO ACCEPT_____SECONDED BY_____ROLL CALL_____

MOTION TO: READ SEPTEMBER'S MONTH'LY BILLS/PAYMENTS TO BE RATIFED (SEE ATTACHED LIST)

MOTION TO ACCEPT_____SECONDED BY_____ROLL CALL_____

MOTION TO DISPENSE WITH THE READING OF SEPTEMBER'S CORREPDENCE AND MOTION TO ACCEPT ANY SEPTEMBER CORRESPONDENCE AS WELL AS ANY ACTION TAKEN WHERE NECESSARY:

MOTION TO ACCEPT_____SECONDED BY_____ROLL CALL_____

OLD BUSINESS:

- While there was no July Monthly Meeting, one issue that occurred during July was a sewer line break on the Railroad property on Hill Street and Main. It was necessary to dig several feet near the railroad tracks/crossing to locate the manhole and repair the line making it necessary to involve the Railroad and raising the manhole to the surface rather than below grade by several feet. Discussion with the Board and our Solicitor is required on this topic due to the right of way issue with the Railroad.
- As we discussed at last month's meeting, PA American Water sent us the new rules and regulations regarding shutting off water to multi-family properties. Tenants in multi-family properties with owner overdue sewer accounts can now opt to pay the delinquent sewer bills of the property owners, deduct the amounts from their rent and NOT suffer any ramifications of eviction from the property owner. The specifics of these procedures were furnished to board members last month on your folders. We also

motioned to approve adopting these new procedures and had a motion to accept them by James Kroptavich and seconded by Willard Yates. Motion was accepted.

- DBSA also needs to continue discussion regarding the need for easements and/or notification to property owners when DBSA has a manhole on their property. There are several of these properties located on Foote Avenue due to a sewer line running behind the car wash on Foote Avenue. We have currently created a NOTICE to these residents who do not have easements on their properties in which DBSA will seek approval to come onto their properties by signing the NOTICE. Our Solicitor has indicated he will work on possible easements for properties, and whether or not there currently is an easement on the surrounding Nowikowski property.
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- In continuation of our shut-offs of past due residential and multi-family properties, we currently have received approximately \$170,000 in past due payments. Second shut-off notices will be placed on 11 of the original single family properties and 6 of the 13 multi-family properties who have not either paid or made arrangements to pay their balances. Of these original past due accounts 8 owners have made and signed payment plans. Three of the multi-family properties have out of town owners and tenants will receive the PA American Water notices regarding possible payment/shut-off. At this time our time line for actual shut-offs by PA American Water is the week ending October 14th.
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NEW BUSINESS:

- There were no new sewer permits issued during September of 2022. Please see the attached list in each board members folder.
 - DBSA has spoken to Ken Salvo, Senior regarding driving and using our Jet Vac truck for repairs and maintenance to our sewer lines at the rate of \$25.00 per hour with Joe Pisanchyn as his helper as Joe has done in the past.
 - MOTION TO ACCEPT _____ SECONDED BY _____ ROLL CALL _____
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- DBSA would like to discuss and vote on increasing Bobby Webb's hourly rate for putting shut-off notices on properties for DBSA to be \$15.00 per hour (he will NOT be on Borough time when doing so). DBSA also pays Bobby Webb \$10.00 per PA One call that requires marking of the property for the call.
 - MOTION TO ACCEPT _____ SECONDED BY _____ ROLL CALL _____
 - Our auditors have completed the audit of year 2021 audit and have attached their report in each of your folders. Also the Financial Statements are on the table for your review, if you would like. We would also like to vote on retaining Prociak & Associates to complete our annual 2022 audit as well.
 - MOTION TO ACCEPT _____ SECONDED BY _____ ROLL CALL _____
 - DBSA would like to discuss implementing an Ordinance similar to the one created by PA Municipalities and Dallas Borough to require anyone purchasing a property within Duryea be required to have their lateral inspected prior to completion of their purchase. As sample of such an Ordinance is included in your folder for review. We would like to conduct a vote regarding DBSA implementing such an ordinance.
 - MOTION TO ACCEPT _____ SECONDED BY _____ ROLL CALL _____
 - On September 30th, there was a meeting conducted on Clark Road with our Board President, our Engineer, Brent Berger and Tom McHale regarding tying in a lateral into an existing grinder pump station in the area. We'd like to discuss this issue and vote, if necessary.
 - MOTION TO ACCEPT _____ SECONDED BY _____ ROLL CALL _____
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NEXT SCHEDULED MEETING: NOVEMBER 1, 2022 (Tuesday) at 6:00 PM

MOTION TO ADJORN _____ SECONDED BY _____ ROLL CALL _____

End Time: _____